



**KENYA PORTS AUTHORITY
RETIREMENT BENEFITS
SCHEME 2012 (DC)**

Notice for the Annual General Meeting 2024(DC Scheme)

THE AGENDA OF THE MEETING

NOTICE IS HEREBY GIVEN that the **11th Annual General Meeting** of Kenya Ports Authority Retirement Benefits Scheme 2012 will be held on **Thursday 30th October 2025** at **9.00am** at **Mbaraki Sports Club**. All active and deferred members of KPA Retirement Benefits Scheme 2012 (DC Scheme) are requested to attend the Annual General Meeting to transact the following business.



1. Reading of the notice and Agenda
2. Opening of Meeting and Introductions
3. Consideration and Adoption of the Minutes of the Last AGM
4. Report by the Chair of the Board of Trustees
5. The Managing Director (Sponsor) Report
6. Presentation of the Audited Accounts for the year ended 31st December 2024, by the Scheme Auditor
7. Presentation of the Fund Investments by the Scheme's Fund Managers
8. Presentation of the Custody report by the Scheme's Fund Custodian
9. Presentation of the Structure of Benefits by the Scheme Actuary
10. Presentation of the Retirement Benefits Industry Changes by a from the Retirement Benefits Authority representative.
11. Questions and Answers
12. Vote of Thanks

IMPORTANT NOTES FOR MEMBERS

- **Identification:** Members are requested to bring appropriate identification documents and to be seated by **8:45 AM**.
- **Access to Documents:** Copies of the Scheme's Audited Accounts will be available for perusal at the Scheme's registered offices or can be downloaded from the Scheme's website at www.kpapension.co.ke.
- **Travel Costs:** Please note that the cost of travel and attendance is **NON-REFUNDABLE**.

By Order of the Board,

Bernard K. Kibet
SCHEME ADMINISTRATOR

14th October 2025